



Branch Quarterly Transfer of Funds

This form is used for the *quarterly transfer of Branch funds in excess of \$100.* (Each Branch may keep up to \$100 in their Branch Account.)

*After the end of each Quarter, write a check to **The Cornerstone Catholic Scripture Study** for any excess amount and mail to the Central Shepherding Board Treasurer.*

CHECK THE RELEVANT QUARTERLY PERIOD:

- **September - November 30, due December 15**
- **December - February 28, due March 15**
- **March - May 31, due June 15**
- **June - August 31, due September 15**

Branch: _____ Date of Transfer: _____

Branch Treasurer Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

Email: _____

Amount Transferred to Central SB Treasurer \$ _____

Balance in Branch Account after the transfer \$ _____

Branch Treasurer Signature: _____

Branch Facilitator Signature: _____

QUESTIONS? Please contact the Central Shepherding Board Treasurer:

Teresa Johnson, 314-518-8990; treasurer@thecornerstonescripturestudy.org

MAIL TO: Teresa Johnson, 556 Woodcliff Heights Dr. Wildwood, MO 63011

Office Use Only:

Date Received: _____